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SSC CHSL 2025



NOTIFICATION OUT

3131
VACANCIES



BY SUNNY BHONSLE SIR

SCO 128-129, 4th floor Sector 34-A, Chandigarh Ph-93160-68310, 93164-88310

Dates for submission of online applications	23.06.2025 to 18.07.2025
Last date and time for receipt of online applications	18.07.2025 (23:00)
Last date and time for making online fee payment	19.07.2025 (23:00)
Dates of 'Window for Application Form Correction' and online payment of Correction Charges.	23.07.2025 to 24.07.2025 (23:00)
Schedule of Tier-I (Computer Based Examination)	08.09.2025 to 18.09.2025
Schedule of Tier-II (Computer Based Examination)	February-March 2025
Toll Free Helpline Number to be called in case of any difficulty in filling up the Application Form	18003093063 (Toll Free)

Pay Scale

Lower Division Clerk (LDC)/ Junior Secretariat Assistant (JSA)

Pay Level-2 (Rs. 19,900-63,200).

Data Entry Operator (DEO)

Pay Level-4(Rs. 25,500-81,100) and Level-5(Rs. 29,200-92,300).

Data Entry Operator, Grade 'A'

Pay Level-4(Rs. 25,500-81,100).

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Age Limit (As on 01-01-2026):

- The crucial date for age reckoning is fixed as 01-01-2026 in accordance with the provisions of DoP&T OM No. 14017 /70/87-Estt.(RR) dated 14-07-1988. Age limit for the posts is 18-27 years *i.e.* Candidates born not before 02-01-1999 and not later than 01-01-2008 are eligible to apply.
- Permissible relaxation in upper age limit for different categories in accordance with extant Rules/ guidelines of Government of India are as under:

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Code No.	Category	Age-relaxation permissible beyond the upper age limit
01	SC/ ST	5 years
02	OBC	3 years
03	PwBD (Unreserved)	10 years
04	PwBD (OBC)	13 years
05	PwBD (SC/ ST)	15 years
06	Ex-Servicemen (ESM)	03 years after deduction of the military service rendered from the actual age as on 01.01.2026
08	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof.	03 years
09	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ ST).	08 years
10	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications.	Up to 40 years of age
11	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications (SC/ ST).	Up to 45 years of age
12	Widows/ Divorced Women/ Women judicially separated and who are not remarried.	Up to 35 years of age
13	Widows/ Divorced Women/ Women judicially separated and who are not remarried (SC/ ST).	Up to 40 years of age

Essential Educational Qualifications (As on 01-01-2026):

- **For Data Entry Operator (DEO)/ DEO Grade 'A' in Ministry of Consumer Affairs, Food & Public Distribution, Ministry of Culture and Staff Selection Commission: 12th Standard pass in Science stream with Mathematics as a subject from a recognized Board or equivalent.**
- **For LDC/JSA and DEO/DEO Grade 'A' (except DEOs in Department/ Ministry mentioned at Para 8.1 above): Candidates must have passed 12th Standard or equivalent examination from a recognized Board or University.**
- **The candidates who have appeared in their 12th Standard or equivalent examination can also apply, however they must possess Essential qualification on or before the cut- off date *i.e.* 01-01-2026.**

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Application Fee:

- Fee payable: **Rs 100/- (Rs one hundred only)**.
- **Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Benchmark Disabilities (PwBD) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.**
- Fee can be paid online through **BHIM UPI, Net Banking** or by using **Visa, MasterCard, Maestro, RuPay Debit cards**.
- Online fee can be paid by candidates up to **19-07-2025 (23:00 hours)**.

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Scheme of Examination:

The Computer Based Examination will be conducted in two tiers as indicated below:

- Tier-I
- Tier-II

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Tier	Part	Subject (Not in sequence)	Number of Questions/ Maximum Marks	Time Duration (For all four Parts)
I	I	English Language (Basic Knowledge)	25/ 50	60 Minutes (80 Minutes for candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)
	II	General Intelligence	25/ 50	
	III	Quantitative Aptitude (Basic Arithmetic Skill)	25/ 50	
	IV	General Awareness	25/ 50	

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Tier	Session	Subject	Number of Questions	Maximum Marks	Time allowed
II	Session-I (2 hours and 15 minutes)	Section-I: A: Mathematical Abilities B: Reasoning and General Intelligence.	30 30 Total = 60	60*3 = 180	1 hour (for each section) (1 hours and 20 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)
		Section-II: A: English Language and Comprehension B: General Awareness	40 20 Total = 60	60*3 = 180	
		Section-III: Computer Knowledge Test	15	15*3 = 45	15 Minutes (20 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)
	Session-II	Section-IV: Skill Test/ Typing Test	Part A: Skill Test for DEOs in Department/ Ministry mentioned at Para 8.1 Part B: Skill Test for DEOs except in Department/ Ministry mentioned at Para 8.1		15 Minutes (20 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3) 15 Minutes (20 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)
		Part C: Typing Test for LDC/ JSA.		10 Minutes (15 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)	

Skill Test for Data Entry Operator:

(i) Skill Test is mandatory for Data Entry Operators. No candidate is exempted from appearing in the Skill Test.

(ii) Part A - Skill Test for the post of DEO/ DEO Grade 'A' in Department/ Ministry mentioned at Para 8.1: The 'speed of 15000 (Fifteen Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 3700-4000 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the computer may also be displayed on the computer screen.

(iii) Part B - Skill Test for the post of DEO/ DEO Grade 'A' except in Department/ Ministry mentioned at Para 8.1: 'Data Entry Speed of 8,000 (Eight Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 2000-2200 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the Computer may also be displayed on the computer screen.

Part C - Typing Test for other posts i.e. LDC/ JSA:

- (i) The medium of Typing Test will be Hindi or English. The candidates will have to opt for the medium of Typing Test (i.e. either Hindi or English) in the online Application Form.
- (ii) The choice of Typing Test given by the candidate in the online Application Form shall be treated as final and no change in the medium of Typing Test will be entertained later.
- (iii) Candidates opting for English medium should have typing speed of 35 words per minute (w.p.m.) and those opting for Hindi medium should have typing speed of 30 words per minute (w.p.m.). 35 w.p.m. and 30 w.p.m. correspond to about 10500 key depressions per hour and about 9000 key depressions per hour respectively.
- (iv) The speed will be adjudged on the accuracy of typing on the Computer of a given text passage in 10 minutes.

Syllabus (Tier-I):

English Language: Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.

General Intelligence: It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/ Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic/ Number Classification, Drawing inferences, Figural Classification, Punched hole/ pattern-folding & unfolding, Semantic Series, Figural Pattern-folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding, Numerical operations, Other sub-topics, if any.

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Quantitative Aptitude:

Number Systems: Computation of Whole Number, Decimal and Fractions, Relationship between numbers.

Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time and work.

Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations.

Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles.

Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base.

Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities like $\sin^2\theta + \cos^2\theta = 1$ etc.,

Statistical Charts: Use of Tables and Graphs: Histogram, Frequency polygon, Bar-diagram, Pie-chart.

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General Awareness: Questions are designed to test the candidate's general awareness of the environment around him and its application to society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Economic Scene, General policy and scientific research.

Indicative Syllabus (Tier-II):

Mathematical Abilities:

Number Systems: Computation of Whole Number, Decimal and Fractions, Relationship between numbers.

Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time and work.

Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations.

Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles.

Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square Base.

Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities like $\sin^2\theta + \cos^2\theta=1$ etc.

Statistics and probability: Use of Tables and Graphs: Histogram, Frequency polygon, Bar-diagram, Pie-chart; Measures of central tendency: mean, median, mode, standard deviation; calculation of simple probabilities.

Reasoning and General Intelligence:

Questions of both verbal and non-verbal type. These will include questions on Semantic Analogy, Symbolic operations, Symbolic/ Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic/ Number Classification, Drawing inferences, Figural Classification, Punched hole/ pattern-folding & unfolding, Semantic Series, Figural Pattern-folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and decoding, Numerical operations, Other sub- topics, if any.

English Language And Comprehension:

Vocabulary, grammar, sentence structure, synonyms, antonyms and their correct usage; Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage. To test comprehension, two or more paragraphs will be given and questions based on those will be asked. At least one paragraph should be a simple one based on a book or a story and the other paragraph should be based on current affairs editorial or a report.

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General Awareness:

Questions are designed to test the candidates' general awareness of the environment around them and its application to society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to History, Culture, Geography, Economic Scene, General policy and scientific research.

Computer Knowledge/Proficiency:

Computer Basics: Organization of a computer, Central Processing Unit (CPU), input/ output devices, computer memory, memory organization, back- up devices, PORTs, Windows Explorer, Keyboard shortcuts.

Software: Windows Operating system including basics of Microsoft Office like MS word, MS Excel and Power Point etc..

Working with Internet and e-mails: Web Browsing & Searching, Downloading & Uploading, Managing an E-mail Account, e-Banking.

Basics of networking and cyber security: Networking devices and protocols, Network and information security threats (like hacking, virus, worms, Trojan etc.) and preventive measures.

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*Thank
you*

